



## Transcribing oral history workshop (online)

**Have you completed some oral history interviews, but aren't sure how to go about transcribing them?**

**Do you have interviews in your library, museum or historical society collection that haven't been transcribed yet?**

**Would you like some guidance on how to go about preparing clear and informative transcripts that will be valuable research tools?**

**If you answered yes to any of these, then this workshop is for you.**

This hands-on workshop will cover:

- the importance of transcribing oral history interviews, and the consequences of inaccurate transcripts
- the difference between spoken and written English and its significance for transcripts
- setting out transcripts
- transcription dilemmas and how to deal with them
- hints for improving the value of transcripts
- useful software
- is voice recognition software a reasonable substitute?
- ideas for using oral history transcripts

**Date:** Friday 5 November 2021

**Time:** 10:30am – 1:30pm (ACT, NSW, Vic, Tas)

10am – 1pm (SA)

9:30am – 12:30pm (Qld)

9am – 12 noon (NT)

7:30am – 10:30am (WA)

**Venue:** online. Instructions for installing and using the software will be provided upon registration.

**Cost:** \$80 per person, \$60 for concession card holder/student

### **This workshop is suitable for:**

- Members of community groups and history groups
- Custodians of oral history collections
- Local and community historians
- Students, teachers and researchers
- Anyone wanting to use oral history interviews

### **Workshop presenter:**

Your presenter is Dr Sally Stephenson ([listeningtothepast.com.au](http://listeningtothepast.com.au)), a highly experienced oral historian and workshop presenter. Sally has presented introductory and advanced workshops (in person and online) on a range of topics for Oral History Australia SA/NT, and regularly receives excellent reviews.

### **Booking and payment details:**

**Bookings are essential. Please book and pay online using the link on this page:**

[listeningtothepast.com.au/online-workshops](http://listeningtothepast.com.au/online-workshops).

Please note that places are limited to *eight* people per workshop. A waiting list will be kept in case of cancellations, and if a workshop is oversubscribed, new sessions will be scheduled.

### **What you need to participate in the workshop:**

You will need a computer/tablet with internet connection. It is preferable to have a headset (headphones with microphone), but the headphones and microphone on your device are also sufficient. During the workshop, you will have the opportunity to practise preparing short sections of transcript. Workshop notes will be provided.